

Douglass Township Board
Regular Board Meeting
Douglass Township Hall
December 7, 2022 at 7:00 p.m.
Agenda

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
 - 3.1. Supervisor Cindy Shick
 - 3.2. Treasurer Amy Laper
 - 3.3. Clerk Holly Huff
 - 3.4. Trustee Ken Bunting
 - 3.5. Trustee Eric Tester
4. Reading and Approval of Minutes
5. Approval of Agenda
6. Meeting Format
 - 6.1. Robert's Rules of Order
 - 6.2. Civility
7. Bylaws
8. Public Comment on Agenda Items
9. Reports
 - 9.1. Treasurer Amy Laper
 - 9.2. Approve Treasurer Report
 - 9.3. Clerk Holly Huff
 - 9.4. Approve Payment of Bills
 - 9.5. Administrator Dave Kelsey
 - 9.6. Approve Administrator Report
10. Reports of Committees
11. Unfinished Business
 - 11.1. 2017 Ordinance(s)
 - 11.1.1. Wind
 - 11.1.2. Solar
 - 11.1.3. Marijuana
 - 11.2. Wind Energy System Ordinance
12. New Business
 - 12.1. Local Road Projects with Montcalm County Road Commission
 - 12.2. Appointments
 - 12.2.1. Fire Meeting Trustee
 - 12.2.2. Planning Commission Liaison
 - 12.2.3. Planning Commission (write ordinance, set standards)
 - 12.2.4. Township Board of Review (Dec/July Exemptions, March/Value Assessment)
 - 12.2.5. Zoning Board of Appeals (Zoning Admin, then appeal for variance)
 - 12.2.6. Road Commission

- 12.3. Employees
 - 12.3.1. Zoning Administrator
 - 12.3.2. Cemetery Sexton
 - 12.3.3. Other
- 12.4. Conflict of Interest
- 12.5. Current Contracts and Professional Arrangements
 - 12.5.1. Attorney
 - 12.5.2. Planner
 - 12.5.3. Technology
 - 12.5.3.1. Hardware
 - 12.5.3.2. Software
 - 12.5.3.3. Internet Service
 - 12.5.4. Insurance
 - 12.5.5. Auditor
 - 12.5.6. Assessor
 - 12.5.7. Property/Building Use and Maintenance
 - 12.5.8. Utilities
 - 12.5.9. Mail
- 12.6. Meeting Accessibility
 - 12.6.1. ADA Compliant
 - 12.6.2. IT Set Up
 - 12.6.3. Zoom Account
 - 12.6.4. Wifi
 - 12.6.5. Number allowed in building
- 12.7. Direction for Planning Commission
 - 12.7.1. Master Plan Review with Resident Input
 - 12.7.2. Zoning Ordinance Review with Zoning Administrator and Resident Input
- 12.8. Township Cleanup and Blight
- 12.9. Training
 - 12.9.1. New Officials Training
 - 12.9.1.1. Friday, Dec. 16, 2022 at LCC W. Campus Lansing
 - 12.9.1.2. Costs: \$150 per person, \$98 Starter Book Kit (1 kit)
 - 12.9.1.3. Attending: Holly, Cindy, Eric
 - 12.9.1.4. Reimbursement
 - 12.9.2. Other Training
- 12.10. Contact Information
- 13. Announcements
 - 13.1. Next Meeting Date(s)
 - 13.2. Other Training
 - 13.3. Future Committees
 - 13.4. Office Hours
 - 13.4.1. Treasurer
 - 13.4.2. Clerk
 - 13.4.3. Supervisor
- 14. Public comment
- 15. Adjournment