

Douglass Township  
Trustee  
Job Description

**QUALIFICATIONS:**

To qualify for Township Trustee, a person must be a Township elector, but property ownership is not required. A person must be a U.S. citizen, at least 18 years of age, and registered to vote and a 'qualified elector' of the Township by the filing deadline. ([MCL 168.342](#))

**STATUTORY DUTIES and RESPONSIBILITIES:**

The Trustee shall perform any or all of the following essential functions. (These examples do not include all of the duties which the employee may be expected to perform).

1. Township Legislator, required to vote on all issues
2. Responsible for Township's fiduciary health
3. Other duties as assigned by Board

**ADDITIONAL DUTIES:**

1. Work collaboratively with Township Board Members
2. Utilize consensus-building techniques
3. Demonstrate ethical behavior